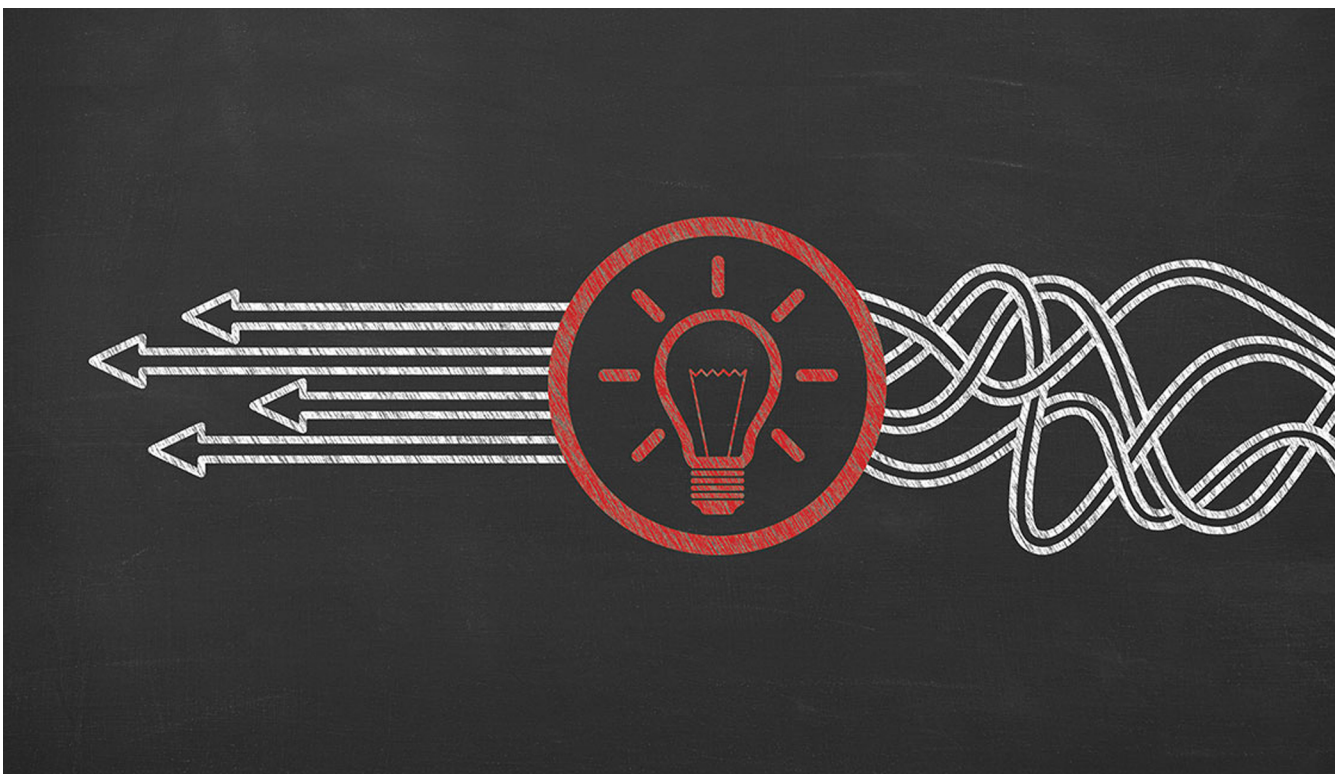


# RETAINER SERVICE

*The Retainer Practice renders legal services required in the ordinary course of the business of a general retainer client of Phuoc & Associates.*

We encourage all our clients to become general retainer clients and maintain a continuing relationship with us. To formalize this relationship, Phuoc & Associates shall enter into a General Retainer Agreement with a client. In consideration for a fixed monthly retainer fee, this written agreement embodies Phuoc & Associates' commitment to serve as the clients' external legal counsel at all times during the retainer term and make available to the client the legal services of all of Phuoc & Associates' lawyers through its various practice departments of the Firm.

Throughout its more than 15-year history, Phuoc & Associates has served as retained counsel of various domestic companies and multinational corporations in Vietnam. Moreover, as a special service to retainer clients and subject of a separate agreement, Phuoc & Associates has accommodated clients' requests for the detail and secondment of its lawyers to meet their special requirements, or undertake specific projects, or perform the functions of an in-house legal counsel at the clients' places for a fixed period as agreed by both parties.





## Location

We can present training sessions to you and your staff at your premises. We regularly travel throughout Vietnam to meet our clients' training requirements. We have the facilities to deliver training for up to 50 people in our HCMC and Hanoi office.

Some of our current training packages:

- Half-day labour compliance training programs (for in-house legal advisers, managers and HR professionals);
- Adviser training services (for accountants, financial planners, legal experts and other professional advisers); and
- Trade practices compliance training.

